

Report of	Meeting	Date
Director of Business, Development and Growth (Introduced by the Executive Member for Economic Development and Public Service Reform)	Executive Cabinet	17 January 2019

STATEMENT OF COMMUNITY INVOLVEMENT 2019

PURPOSE OF REPORT

1. To advise Members of the content of the draft Statement of Community Involvement attached at Appendix 1 and approve it for 4 weeks consultation.

RECOMMENDATION(S)

2. To approve the draft Statement of Community Involvement for a 4-week period of consultation.

EXECUTIVE SUMMARY OF REPORT

3. The Statement of Community Involvement (SCI) will provide the community and other interested parties with clarity on the levels of involvement in the planning process. It details how the Council will consult in relation to preparing planning policy documents and in determining planning applications. Once finalised, the Council is required to act in accordance with the adopted document. The Council adopted an SCI in 2014, and this is therefore being updated. The revised draft SCI is required to undergo a 4 week consultation with statutory consultees, neighbouring authorities, and other interest groups and individuals who have expressed an interest in being consulted on Local Plan matters.
4. Consultation on the draft SCI will take place between Friday 18 January and Friday 15 February 2019.

Confidential report Please bold as appropriate	Yes	No
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Key Decision? Please bold as appropriate	Yes	No
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Reason Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

5. To ensure that the Council fulfils its commitment set out in the Local Development Scheme to produce such documents in a timely fashion.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

6. None as subject to statutory regulations as how prepared.

CORPORATE PRIORITIES

7. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	x	A strong local economy	
Clean, safe and healthy homes and communities		An ambitious council that does more to meet the needs of residents and the local area	x

BACKGROUND

8. Under section 18 of the Planning and Compulsory Purchase Act 2004, Local Planning Authorities (LPAs) are required to produce a Statement of Community Involvement (SCI), which outlines the Council's strategy for involving community groups, stakeholders and other organisations in the preparation and review of planning policy documents, and in the consideration of planning applications. The Council adopted an SCI in 2014, and this is therefore being updated.

STATEMENT OF COMMUNITY INVOLVEMENT

9. The revised draft SCI has been produced in line with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended). It is being updated to ensure it is up to date with the progression of the Central Lancashire Local Plan. The main change to the SCI of 2014 is that, where possible, it has been made more concise. The SCI is attached at Appendix 1.
10. Local planning authorities have a statutory requirement to state how they will involve the community in preparing planning policy documents and in determining planning applications. Through the SCI, the local planning authority sets out clearly how and when the community, and other interested parties, can expect to be involved in the planning process.
11. The SCI also covers the consultation process for Supplementary Planning Documents (paras. 2.8-2.13), when a Neighbourhood Plan application is submitted (paras. 2.14-2.19) and the consultation process for the Community Infrastructure Levy Charging Schedule (paras. 2.21-2.24).
12. Consultation on the emerging Central Lancashire Local Plan will need to meet the requirements in the adopted SCI as a minimum, as well as meeting the requirements of both South Ribble and Preston's SCIs. Both South Ribble and Preston are in the process of updating their SCIs.
13. The SCI is not required to undergo the same level of consultation as the Local Plan. The Council will notify all statutory consultees and those who have a duty to co-operate. In addition to this, the Council will contact interest groups and organisations, and the consultation will be publicised via the Council's website, "In the Know" the Councillors

electronic newsletter and “In the Borough” the Parish Councillors electronic letter which extends to the Council’s partners, community and voluntary groups.

14. The adoption of the SCI will set the standards for community engagement in all planning policy matters, such as the Local Plan process, as well as detailing pre-application consultation and consultation on planning applications. The Council must adhere to the SCI for all consultations relating to planning issues. The methods of consultation set out in the SCI are a minimum standard that the Council is expected to undertake as part of the planning process. In certain circumstances, if it were felt necessary, wider consultation techniques can be used, in addition to those set out in the SCI.
15. Consultation will take place between 18 January and 15 February 2019. Then Officers will consider any comments made and incorporate these where appropriate. The SCI will then be considered for adoption by Executive Cabinet on 14 March 2019.

IMPLICATIONS OF REPORT

16. This report has implications in the following areas and the relevant Directors’ comments are included:

Finance	x	Customer Services	
Human Resources		Equality and Diversity	
Legal	x	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

17. No Comment.

COMMENTS OF THE MONITORING OFFICER

18. Ensure SCI is GDPR compliant by preparing a Data Privacy Impact Assessment Form.

MARK LESTER
DIRECTOR OF BUSINESS, DEVELOPMENT AND GROWTH

Background Papers		
Document	Date	File
Draft Statement of Community Involvement 2019	January 2019	***

Report Author	Ext	Date
Philippa Lane	5282	19 December 2018